

Data Protection and Privacy Policy

Destiny Church uses personal data about individuals for the purpose of general Church administration and communication.

Destiny Church recognises the importance of the correct and lawful treatment of personal data. All personal data, whether it is held on paper, on computer or other media, will be subject to the appropriate legal safeguards as specified in the General Data Protection Regulation 2017 (GDPR)

Destiny Church fully endorses and adheres to the eight principles of the GDPR. These principles specify the legal conditions that must be satisfied in relation to obtaining, handling, processing, transportation and storage of personal data. Employees and any others who obtain, handle, process, transport and store personal data for Destiny Church must adhere to these principles.

The Principles

The principles require that personal data shall:

1. Be processed fairly and lawfully and shall not be processed unless certain conditions are met.
2. Be obtained for a specified and lawful purpose and shall not be processed in any manner incompatible with that purpose.
3. Be adequate, relevant and not excessive for those purposes.
4. Be accurate and where necessary, kept up to date.
5. Not be kept for longer than is necessary for that purpose.
6. Be processed in accordance with the data subject's rights.
7. Be kept secure from unauthorised or unlawful processing and protected against accidental loss, destruction or damage by using the appropriate technical and organisational measures.
8. Not be transferred to a country or territory outside the European Economic Area, unless that country or territory ensures an adequate level of protection for the rights and freedoms of data subjects in relation to the processing of personal data.

1. How we collect data and information about you

We collect personal information each time you are in contact with us. For example, when you:

- Visit our website;
- Complete the contact form on our website or access via social media
- Make a donation, by completion of offering envelopes, text, via our website or electronic means;
- Register for a conference or other Church event;
- Provide your contact details, electronically, in writing or orally, to Church Team or volunteers;
- Purchase goods or services, including when you provide credit or debit card details;
- When you attend Church services or participate in other Church activities;
- Communicate with Destiny Church by means such as email, letter, telephone;
- Face to face meetings with Team and volunteers;
- Access social media platforms such as Facebook, YouTube, Twitter, Instagram
- We will take appropriate personal information about you and your dependents when you register to take part in events associated with our kids and youth programmes

2. Maintaining Confidentiality

Destiny Church will treat all your personal information as private and confidential and

not disclose any data about you to anyone other than the leadership and ministry overseers/co-coordinators of Destiny Church in order to facilitate the administration and day-to-day ministry of Destiny Church. Only appropriate persons within Destiny Church will have access to personal data as need arises.

There are four exceptional circumstances to the above permitted by law:

1. Where we are legally compelled to do so.
2. Where there is a duty to the public to disclose.
3. Where disclosure is required to protect your interest.
4. Where disclosure is made at your request or with your consent.

3. Use of Personal Information

Destiny Church will use your data for three main purposes:

1. The day-to-day administration of Destiny Church; e.g. pastoral care and oversight including calls and visits, preparation of rota, maintaining financial records of giving for audit and tax purposes.
2. Contacting you to keep you informed of Church services, activities, resources and events.
3. Statistical analysis; gaining a better understanding of Church demographics.

4. Storage of Personal Data

Personal Information will not be used for any other purposes than set out in this section. The data is accessed through the cloud and therefore, can be accessed through any computer or smart device with internet access. All data is stored securely with appropriate password controls and is kept within the boundary of the European Economic Area (EEA)

- Access to the data is controlled through the use of name specific passwords, which are selected by the individual.
- Those authorised to use the data only have access to their specific area of use. This is controlled by the Data Controller and other specified administrators. These are the only people who can access and set these security parameters.
- People who will have secure and authorised access to the database include Destiny Church Trustees, appropriate Team members, Department heads, Connect Group Leaders.

4.1 Subject Access

All individuals who are the subject of personal data held by Destiny Church are entitled to:

- Ask what information Destiny Church holds about them and why.
- Ask how to gain access to it.
- Be informed how to keep it up to date.
- Be informed what Destiny Church is doing to comply with its obligations under the General Data Protection Regulation 2017

Please refer to **Section 5** for more information

4.2 Third Parties

Personal information will not be passed onto any third parties outside of Destiny Church environment.

We do not sell or pass any of your personal information to any other organisations and/or individuals without your express consent, with the following exception:

- By providing us with your details you are giving Destiny Church your express

permission to transfer your data to service providers including mailing houses, such as MailChimp, to enable fulfilment of the purpose for collection.

4.3 Sensitive Personal Information

Destiny Church may collect and store sensitive personal information such as health information, religious information (such as Church attendance) when you and/or your family attend, register for Church events and conferences.

Your personal information will be kept strictly confidential. It is never sold, given away, or otherwise shared with anyone, unless required, by law.

4.3 Data Retention

Destiny Church will retain collected data for the duration of attendance and for two years subsequent, at which point it will be deleted permanently. All data subjects have the Right to Erasure- please see **Section 6**

5. Subject Access Request

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the following information please note- Articles relate to <https://gdpr-info.eu>:

1. the purposes of the processing;
2. the categories of personal data concerned;
3. the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
4. where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
5. the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
6. the right to lodge a complaint with a supervisory authority;
7. where the personal data are not collected from the data subject, any available information as to their source;
8. the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

Where personal data are transferred to a third country or to an international organisation, the data subject shall have the right to be informed of the appropriate safeguards pursuant to Article 46 relating to the transfer.

The controller shall provide a copy of the personal data undergoing processing. For any further copies requested by the data subject, the controller may charge a reasonable fee based on administrative costs. Where the data subject makes the request by electronic means, and unless otherwise requested by the data subject, the information shall be provided in a commonly used electronic form.

The right to obtain a copy referred to in paragraph 3 shall not adversely affect the rights and freedoms of others.

Requests should be made via the mechanisms set out in **Section 7**

6. Right to Erasure

The data subject has the right to obtain from the controller the erasure of personal

data concerning him or her without undue delay and the controller has the obligation to erase personal data without undue delay where one of the following grounds applies please note- Articles relate to <https://gdpr-info.eu>:

1. the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
2. the data subject withdraws consent on which the processing is based according to point (a) of Article 6(1), or point (a) of Article 9(2), and where there is no other legal ground for the processing;
3. the data subject objects to the processing pursuant to Article 21(1) and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21(2);
4. the personal data have been unlawfully processed;
5. the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
6. the personal data have been collected in relation to the offer of information society services referred to in Article 8(1).

Where the controller has made the personal data public and is obliged pursuant to paragraph 1 to erase the personal data, the controller, taking account of available technology and the cost of implementation, shall take reasonable steps, including technical measures, to inform controllers which are processing the personal data that the data subject has requested the erasure by such controllers of any links to, or copy or replication of, those personal data.

Paragraphs 1 and 2 shall not apply to the extent that processing is necessary:

1. for exercising the right of freedom of expression and information;
2. for compliance with a legal obligation which requires processing by Union or Member State law to which the controller is subject or for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;
3. for reasons of public interest in the area of public health in accordance with points (h) and (i) of Article 9(2) as well as Article 9(3);
4. for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) in so far as the right referred to in paragraph 1 is likely to render impossible or seriously impair the achievement of the objectives of that processing; or
5. for the establishment, exercise or defence of legal claims.

Requests should be made via the mechanisms set out in **Section 7**

7. Contact

For any further guidance appertaining to the collection, management and disposal of personal data held by Destiny Church please contact our data controller @ dataprotection@destinyuk.com or make an application in writing to:

Data Controller
 Destiny Church
 PO Box 386
 Weston-super-Mare
 BS22 7ZR
 UK